Minutes
SATE Users' Group Meeting
December 4, 2001

SATE Users' Group Mission Statement
1. Give Qwest the opportunity to communicate current plans for it's testing environments.
2. Give the CLECs the opportunity to communicate their current and future testing needs.
3. Jointly present a list of CRs to CMP to ensure that future enhancements of Qwest environments meet those stated CLECs' needs.

Proposed CMP CRs
1. All current SATE data must be altered to utilize NPA/NXXes currently in Qwest's network footprint.
2. SATE's hours of availability must be increased to Monday through Friday 6 am to 8 pm MST. System support must only be available from 8 am to 6 pm MST.
3. SATE must support Line Splitting and all its activities. Scenarios for Line Splitting should be added to the EDI SATE Data Document.
4. SATE must support Loop Splitting and all its activities. Scenarios for Loop Splitting should be added to the EDI SATE Data Document
5. VICKI shall be enhanced to include a Graphic User Interface accessible to CLECs via web page. This GUI will allow a CLEC to request the immediate sending or postpone the sending of a post-order transaction.
6. Qwest will, with Disclosure, provide X 12 mapping examples for all products and activities to all CLECS. These examples can be based on a test CLEC and need not utilize production or SATE facilities including Central Offices, circuits or account numbers.

Attendees:
Chris Black-KPMG, Bob Carias-Nightfire, Gary Chester-X O Communications, Ian Coleman-Allegiance, Nancy Denny-Qwest, Tim Donovan-HP, Usama Gheblawi-HP, Maryanne Goode-X O Communications, Wendy Green-Qwest, Johanna Hunter-Qwest, Victor Leung-KPMG, Ross Martin-X O Communications, Lorraine McDaniels-Espire, Donna Montarone-Qwest, Quan Nguyen-KMC, Jake Perlman-Qwest, Pam Porter-AT&T Broadband, Mark Routh-Qwest, Ken Wilson-AT&T, Rick Woltes-AT&T

12/04 Meeting Agenda:
*   Review of Last Week's Meeting Minutes
*   Review of Action Items
*   Additional SATE Features and Functions
    *   Limitations of the number of FOCs provided for both progression and regression testing
    *   Publication of additional test scenarios
    *   Other
*   Walk-ons
*   Final Review of Drafted CMP CRs – Qwest will publish revised list by COB 12/3/01.
*   Lessons Learned regarding the SATE Users' Group meetings.
*   Schedule for future meetings.
    *   Review of VICKI Data Document Format

The meeting minutes for the 11/27 meeting were accepted by the group as written.

Additional SATE Features and Functions
*   VICKI, scheduled for release with SATE 9.0 on 1/28/02, will negate the need for limitations on the number of FOCs provided to the CLECs.
*   As there can be an infinite number of test scenarios, Qwest has included on the data document the scenarios required of the CLECs for certification along with the most common test scenarios. If a CLEC needs an additional test scenario, they can work to find data that meets their need. This can be accomplished by their Qwest BA immediately providing the data or by the BA recommending that the CLEC submit a Data Request. If Qwest finds that several CLECs are requesting a particular scenario,

Qwest will add that scenario to the next release of the Data Document. The CLECs agreed with this approach. See related new action item for Qwest.

Walk-ons
- The CLECs asked for clarification about the timing of the update of the SATE environment in relation to the IMA patches that are being deployed between major releases. Qwest responded that SATE receives the latest version of IMA (including patches) at the same time that IMA is deployed. The only exception is during the time period when a major release of IMA is available in SATE one month prior to IMA. In that situation, it will most likely take an extra day or two to apply the patches to the SATE deployed release, as those patches must be tested for forward compatibility to the new release.
- A question was asked regarding the completeness of legacy systems' error messages in SATE. Please see related new action item.
- A question was asked regarding the procedure on logging a SATE test issue with HP. Qwest responded that the HP test is being conducted by HP and the CLECs would have to work with HP on this question. However, if a CLEC wants to raise an issue within this Users' Group, they are welcome to submit it as an agenda item or bring it up as a walkon and Qwest will address it during a Users' Group meeting.

Review of Drafted CMP CRs
- Qwest will ensure that the CMP redesign meetings address SATE. The SATE CRs will be processed separately from the other OSS CRs. If there are too many CRs for the SATE development team to deploy in one release, the CRs will be prioritized in CMP according to the current process.
- Qwest will fill out the CLEC CR form for each of the proposed CRs and submit them to CMP on behalf of a CLEC(s). They will be submitted for the January 2002 CMP meeting..
- It was decided that a CLEC should champion each CR so that they could participate in the clarification meetings. The champions were identified as follows:
  1. Ian – Allegiance.
  2. Ken – AT&T , with Bob – Nightfire
  3. Ken – AT&T , with Bob – Nightfire
  4. Ken – AT&T , with Bob – Nightfire
  5. Qwest
  6. Ian – Allegiance, with Bob – Nightfire
  7. Bob - Nightfire

Lessons Learned
- The CLECs (including AT&T, Allegiance, and Nightfire) stated that these meetings have been helpful with identifying and resolving questions and issues about SATE.
- The CLECs stated that they expected to see the participation in these meetings increase as people realize the benefits of the meetings.
- A request was made to send all the materials for the meetings in one e-mail, instead of using multiple message to distribute the materials. Qwest agreed to this request.

Wrap-up
- The next meeting is scheduled as follows:
  December 11 2001, 9:00 – 10:00 MST, VICKI
- Three meetings have been scheduled in 2002. All meetings will be held from 9:00 a.m. – 11:00 a.m. MST:
  1/08/02
  2/12/02
  3/12/02

New Action Items
- Qwest will create a white paper on VICKI and distribute it for discussion at our next meeting on 12/12/01.

- Qwest will add text to the overview of the Data Document stating the policy regarding adding new test scenarios. That is, Qwest will add any new scenarios to the newest release of the Data Document if they find that several CLECs are requesting a particular customized scenario.
- Qwest is currently answering a HP issue regarding legacy systems' error messages in SATE. Qwest will share that reply with this Users' Group when the issue is resolved.
- Qwest will draft a CMP CR to request Facility Based Directory Listings in SATE.
- Bob Carias will find a CLEC to sponsor the 7th CMP CR (regarding Facility Based Directory Listings).

Old Action Items

- Qwest will include the following draft CR in the next release of the Data Document instead of processing it as a CR: "Qwest must include additional available CFAs in the Unbundled Loop section of the EDI SATE Data Document".
  12/04/01. Qwest will include this information in the revised Data Document scheduled to be published on 12/12/01.
- Qwest will publish documentation with the release of VICKI that includes the description of the paths and differentiates between automated paths and manual paths.
  12/04/01. Qwest will include this information in the VICKI version of the Data Document   The first draft will be published prior to our 01/08/02 meeting for review.
- Qwest will publish a white paper in conjunction with the release of the flowthrough functionality in SATE and will walk through these documents with the CLEC SATE Users' Group.
  12/04/01. Qwest will distribute these documents for discussion in our 01/08/02 meeting.

Closed Action Items

- Qwest will develop some options for providing X12 EDI mapping examples of the test data.
  11/27/01. Qwest proposed to provide sample X12 EDI mappings populated with non-SATE data. The CLECs agreed to this approach. Qwest will create a proposed CR for this request.
  Closed 12/04/01 CR #6 was created.
- Qwest will check into adding a VICKI GUI.
  11/27/01. This GUI would allow the CLECs to force a FOC along a VICKI path. The CLECs agreed that this would be helpful. Qwest will create a proposed CR for this request.
  Closed 12/04/01 CR #5 was created.